CSWR
HARVARD DIVINITY SCHOOL

CSWR Summer Apartment Application, Summer 2020

Name: _____

Telephone: _____

Mailing Address: _____

_____

E-mail: _____

Harvard Affiliation: _____

The summer occupancy period runs for eight weeks from **June 13, 2020 to August 10, 2020**. Summer occupants must pay for this entire eight-week period in full, regardless of their actual arrival and departure dates.

Please indicate your **order of preference (1-4)** for the following apartment types. The occupancy fees shown below are for the eight-week occupancy period:

____Studio apartment @ $3,580.00

____1-bedroom apartment @ $4,360.00

____2-bedroom apartment @ $5,389.00

____3-bedroom apartment @$ 7,320.00

My spouse/partner/roommate will live with me at CSWR: ☐ Yes ☐ No

If yes, name of spouse/partner/roommate:

_____

My children will live with me at CSWR: ☐ Yes ☐ No

If yes, names and ages of children:

_____

E-mail, mail or fax completed form to:
cswr@hds.harvard.edu | 42 Francis Avenue, Cambridge, Massachusetts 02138 | Fax: 617.496.5411

Applications for summer residence are generally accepted towards the end of March and apartments are assigned on a first come, first served basis as soon as they become available. The CSWR apartments are available for rent during the summer by anyone with a Harvard affiliation.

Once your application has been accepted, you will be sent two occupancy agreements that must be signed and promptly returned. You will be billed for the full amount of the rent: you will receive an invoice via email from Harvard University Accounts Receivable with instructions on how you can pay by credit card or check. (This payment is non-refundable.) Once this invoice is paid, the CSWR Associate Director will sign the occupancy agreements and we will return a fully-executed copy to you for your records. At that time, you can consider the apartment officially reserved for you.

For questions please contact Matthew Whitacre: mwhitacre@hds.harvard.edu / 617.496.1620